

Faculty of Fine Arts

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**UGC SAP-DRS PROJECT**

Indian Classical Music Mapping of Kolkata

*Coordinator: Prof. Sanjoy Bandopadhyay Dy. Coordinator: Dr. Debasish Mandal*

March 31, 2016

The UGC SAP-DRS Project's Advisory Committee Meeting was held at the office of the Vice Chancellor on March 31, 2016. The following members were present.

1. Professor Sabyasachi Basu Ray Chaudhury – Vice Chancellor [Chair]
2. Professor Ravi Sharma, M.D. University, Rohtak [UGC Nominee]
3. Professor Anil Behari Vyohar, IKS University Khairagarh, Chhattisgarh [UGC Nominee]
4. Professor Goutam Nag, HoD, Department of Instrumental Music, RBU
5. Professor Debasish Mandal, Dy Coordinator, SAP-DRS Project, DoIM, RBU
6. Professor Sanjoy Bandopadhyay, Coordinator, SAP-DRS Project, DoIM, RBU

The coordinator read the Implementation Report of the last meeting dated 28 January 2015. The coordinator also reported the problems faced mentioned below:

- The obtaining of the stipulated remunerations from the government agencies for translation [Bengali to English], recording verbatim of presentations, simple audio editing, simple video editing and web related work was not possible despite his efforts.
- He further reported that the Utilization Certificate could not be sent to the University Grants Commission in time so no fund was available for spending during the financial year 2015-16.
- He reported that the research site on the Internet is still running as an individual site when this should come under the Rabindra Bharati University's mother site as per the general decision of the Executive Council.
- The coordinator presented the detailed progress report for the year 2015-16 before the Advisory Committee.

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The minutes of the meeting:

1. The committee appreciated the research initiatives and efforts made by the scholars involved in this project.
2. The committee considered the coordinator's report on not getting the rates from the government agencies on the specific requirements under the project. The committee approves the item no. 4 as below already proposed during the last meeting dated 28 January, 2015. The rates will be as under:
  - a) digital transcription from audio to text : Rs. 10 per minute of audio.
  - b) Bengali/Hindi to English translation and transcription work [from audio/text]: 08 paise per word in the output file.
  - c) audio editing: An audio file of duration 5 mins. or less of audio: Rs. 10.00
  - d) video editing: A video file of 5 mins. or less: Rs. 20.00
  - e) web-related work [on requirement]: Rs. 50.00 per hour.
  - f) Accounts/Administration Assistance: On contract using the UGC approved fund under Hiring. Rs. 500 per day.

The data processing work require to be done in the SAP Project office. All the required set-up facilities are to be provided to the people offering the services.

3. The committee noted the non-submission of 'Utilization Certificate' of 2015-16 in time. This is a matter of serious concern. This should not be repeated.
4. The Advisory Committee suggested that multiple newspapers and other resources should be consulted.
5. The materials/data collected by the scholars for their own Ph.D. project should not be used for this SAP-DRS Project.
6. The committee recommends that institutes like the National Archives of India, New Delhi may be visited for data collection by the some member of faculty.

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7. The committee appreciated the current Internet site set-up that perfectly caters to the research requirements.
  - a. However, the research site should come under the main site of Rabindra Bharati University as this is the property of the university. But the site management should stay with the SAP-DRS Project directly, as this is thorough and through academic research site, till the project is completed.
8. The Coordinator proposed consulting data of the 'Endangered Archives' of British Library was appreciated by the committee. The Vice Chancellor assured that he will talk to the Director of British Library/Inflibnet to link to the RBU Library and tap other sources.
9. The Advisory Committee suggested that a clerk may be provided for assistance in the project administration.

The coordinator ended with vote of thanks.

Signed by:

Sabyasachi Basu Ray Chaudhury  
*Vice Chancellor [Chair]*

Prof. Anil Vyohar  
*UGC Nominee*

Prof. Ravi Sharma  
*UGC Nominee*

Prof. Gautam Nag  
*HoD, DoIM*

Prof. Debasish Mandal  
*Dy. Coordinator*

Prof. Sanjoy Bandopadhyay  
*Coordinator, SAP-DRS Project*